



INFANT AND TODDLER  
ACADEMIC CHILDCARE (2 ½ - 5 YEAR OLD)  
BEFORE/AFTER SCHOOL AND SUMMER PROGRAMS

**I AGREE TO THE FOLLOWING TERMS:**

**REGISTRATION FEES:**

- Annual Academic Childcare (year round) - \$50
- Security keycard deposit - \$15 x \_\_\_\_ = \_\_\_\_
- Deposit – last week of care \_\_\_\_\_

**ACADEMIC WEEKLY PROGRAM FEES**

Infants (6 weeks—9 months)	\$164
Infant 2 (10 months—18 months)	\$159
Toddlers (18 months—36 months)	\$153
All-Day Preschool Program (ages 2 1/2-5)	\$135 Full-Time / \$88 Part-Time (0-24 hrs.)
Schoolagers (K-12 yrs.)	\$130 (25-55 hrs.)
	\$84.50 (13-24 hrs.)
	\$51.50 (0-12 hrs.)

I will pay the weekly fee for my agreed hours as indicated above. I understand weekly childcare payments are due on Friday by 6:00 p.m. for the agreed hours for the upcoming week. A late fee of \$20 will be charged to all accounts not having a zero balance each Tuesday.

I understand that if I have an outstanding balance of two weeks and have not made payment arrangements with the Center, my child may be temporarily withdrawn from the program until the account is brought current.

**VOLUNTARY WITHDRAWAL:** I am required to submit a written notice at least two weeks prior to withdrawing my child from the center's program. Even if a two week written notice is not given, I understand that I am still responsible for the fees for the remaining two weeks.

**LATE PICK-UP FEES:** A fee of \$1 per minute will be charged for every minute I am late to pick up my child after 6:00 p.m.

**ABSENCES:** I will pay my agreed fees even if my child is absent during the week. I understand that no fees will be refunded for scheduled center closings, weather or holiday closings. Only children in Academic Childcare are eligible for "free days" as described below.

**FREE DAYS:** Parents of children enrolled in our childcare program are eligible for free days throughout the year. (September to May) The free days are equivalent up to a two week period which is based upon the number of days your child is enrolled for one week. (If your child is enrolled 5 days a week you receive 10 free days. If your child is enrolled for 3 days a week, you receive 6 free days, etc.) Free days can be used in lieu of payment during center closings, holidays, vacations or sick days. Please notify the office one week in advance for planned vacations and as soon as possible for sick days to enable us to prorate your account accordingly.

**NONSUFFICIENT FUNDS (NSF):** A service charge of \$35 will be added to accounts for each check returned unpaid by the bank upon which it was drawn. Payments must be made by cash or money order once an NSF charge has been posted.

*I certify that I have received, read and understand the information contained in the Parent Handbook and in this agreement. I agree to the financial terms and conditions listed above.*

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date